**PRICE QUOTATION FORM**

|  |  |
| --- | --- |
| **Name of Bidder:** |  |
| **Date of the quotation:** | Click here to enter a date. |
| **Request for quotation Nº:** | UNFPA/TKM/RFQ/2023/03 |
| **Currency of quotation:** | USD |
| **Delivery charges based on the following 2020 Incoterm:** | Choose an item. |
| **Validity of quotation:**  *(The quotation shall be valid for a period of at least 3 months after the submission deadline.)* | |

* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item | Description | Price per item, USD | Quantity | Total amount | |
| 1. Venue for the conference | | | | | |
|  | Venue rent |  |  |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |
| *Total for venue* | | | | | $$ |
| 1. Catering services for the conference | | | | | |
|  | Coffee-break |  |  |  |  |
|  | Lunch |  |  |  |  |
|  | Water |  |  |  |  |
| *Total for catering services* | | | | | $$ |
| 1. Dinners for velayat participants | | | | | |
|  | Dinner |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *Total for dinners* | | | | | $$ |
| 1. Air tickets for velayat participants | | | | | |
|  | Turkmenbashy-Ashgabat-Turkmenbashy |  |  |  |  |
|  | Dashoguz-Ashgabat-Dashoguz |  |  |  |  |
|  | Mary-Ashgabat-Mary |  |  |  |  |
|  | Turkmenabat-Ashgabat-Turkmenabat |  |  |  |  |
| *Total for airtickets* | | | | | $$ |
| 1. Transfer for velayat participants | | | | | |
|  | Turkmenbashy-Ashgabat-Turkmenbashy |  |  |  |  |
|  | Dashoguz-Ashgabat-Dashoguz |  |  |  |  |
|  | Mary-Ashgabat-Mary |  |  |  |  |
|  | Turkmenabat-Ashgabat-Turkmenabat |  |  |  |  |
| *Total for transfer* | | | | | $$ |
| 1. Accommodation for velayat participants | | | | | |
|  | Standard single room with breakfast |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *Total for accommodation* | | | | | $$ |
| 1. Off-site dinner for staff | | | | | |
|  | Dinner |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *Total for dinner* | | | | | $$ |
| ***Total Contract Price*** | | | | | $$ |

*Vendor’s Comments:*

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/TKM/RFQ/2023/03 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

|  |  |  |
| --- | --- | --- |
|  | Click here to enter a date. |  |
| Name and title | Date and place | |