



Job title:	Programme Analyst on Population and Development
Level:	NOA
Position Number:	00012044
Location:	Ashgabat, Turkmenistan
Full/Part time:	Full-time
Fixed term/Temporary:	Fixed-term
Rotational/Non Rotational:	Non-rotational
Duration:	One year, renewable

The Position:

The Programme Analyst, on Population and Development is located in the UNFPA Turkmenistan Country Office. Under overall guidance and direct supervision of the Head of Office the Programme Analyst on Population and Development substantively contributes to the effective management of UNFPA activities in the area of population and development and population dynamics.

The Programme Analyst maintains collaborative relationships with all programme and project staff at the country office. This includes the Head of Office and the programme and operational staff, the Regional Advisor on Population and Development and other colleagues in UNFPA at global and regional levels working on Population issues. External partners include other UN agencies in country and counterparts within the country programme activities.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's three transformative results by 2030 consists of: ending preventable maternal deaths; ending unmet need for family planning and ending gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need dedicated and ethical staff, who possess values of international civil servant.

UNFPA is seeking candidates that transform, inspire and deliver sustainable results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Scope of work:

- The Programme Analyst assists in the design, planning and management of UNFPA's country programme by analyzing relevant political, social and economic trends and providing inputs to formulation and evaluation of the programme activities on Population and Development, joint programming initiatives and national development frameworks and providing technical support to achievement of the SDGs and targets focusing on UNFPA prioritized indicators. The Programme Analyst assists with programme implementation by using and developing appropriate



mechanisms and systems and ensuring compliance with established procedures, as well as by monitoring results achieved during implementation. The Analyst facilitates the delivery of UNFPA's programmes by monitoring results and adjusting the implementation approaches, if necessary. He/she ensures and guides the appropriate application of systems and procedures and develops enhancements if necessary.

- The Analyst facilitates the work of consultants, advisors and experts, establishes, and maintains collaborative relationships with counterparts in the Government, multi-lateral and bi-lateral donor agencies and civil society to address emerging issues.
- Analyzes and interprets the political, social and economic environment relevant to population and development, and identifies opportunities for UNFPA assistance and intervention for Population and Development programme area. Keeps abreast of policy developments and strategies analyzing policy papers, strategy documents, national plans and development frameworks and prepares briefs and inputs for policy dialogue and technical assistance coordination.
- In collaboration with Government counterparts, academia and other partners contributes substantively to the formulation and design of the country programme in line with Government priorities, UNFPA Strategic Plan, and United Nations Sustainable Development Cooperation Framework (UNSDCF). Ensures quality of programme/project design incorporating lessons learned, newly developed policies and best practices and establishing appropriate execution and monitoring mechanisms and systems.
- Analyzes and reports on programme and project progress in terms of achieving results, using existing monitoring and evaluation tools and introducing new mechanisms and systems; identifies constraints and resource deficiencies and recommends corrective action.
- Monitors projects expenditures and disbursements to ensure delivery is in line with approved project budgets and to realize targeted delivery levels in line with UNFPA policies and procedures.
- Expedites and coordinates project implementation through establishing collaborative relationships with implementing partners, experts, government counterparts and other UN agencies
- Helps the country office to create and document knowledge about current and emerging trends in country environment with regard to population dynamics and data issues by analyzing programmes, projects, strategies, approaches and ongoing experience for



lessons learned, best practices, and shares with management for use in knowledge sharing and planning future strategies.

- Assists advocacy and resource mobilization efforts of the Country office by preparing relevant documentation, i.e. project summaries, conference papers, speeches, donor profiles and participating in donor meetings and public information events.
- Evaluates project and programme activities by establishing and implementing mechanisms to systematically assess the achievement of results, conducting field visits, participating in review meetings and evaluation missions and preparing regular inputs to status and progress reports. Analyzes factors affecting the achievement of results, recommends corrective actions and follows up on recommendations.
- Performs other duties of relevance to the program as assigned by the UNFPA Head of Office.

Qualifications and Experience

Education:

Advanced degree in demography, population, health, statistics, and/or other related social science field.

Knowledge and Experience:

- Relevant professional experience preferably in programme/project management in the public sector, international organizations or with non-governmental organizations in the area of demography, population and development are considered an advantage. Prior experience in the field of development and population activities would be desirable.
- Demonstrated understanding of the interrelations between population dynamics and development issues.
- Demonstrated knowledge of basic statistical concepts and methodologies.
- Skills in using statistical software applications is desirable.

Languages:

Fluency in oral and written English, Russian and Turkmen is required.



Required Competencies

<p>Values:</p> <ul style="list-style-type: none">• Exemplifying integrity,• Demonstrating commitment to UNFPA and the UN system,• Embracing cultural diversity,• Embracing change	<p>Functional Competencies:</p> <ul style="list-style-type: none">• Advocacy/ Advancing a policy-oriented agenda• Leveraging the resources of national governments and partners/ building strategic alliances and partnerships• Delivering results-based programmes• Internal and external communication and advocacy for results mobilization
<p>Core Competencies:</p> <ul style="list-style-type: none">• Achieving results,• Being accountable,• Developing and applying professional expertise/business acumen,• Thinking analytically and strategically,• Working in teams/managing ourselves and our relationships,• Communicating for impact	

Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary plus health insurance and other benefits as applicable.

Disclaimer

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In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.